



Government Gazette Staatskoerant

REPUBLIC OF SOUTH AFRICA
REPUBLIEK VAN SUID AFRIKA

Vol. 718

17

April
April

2025

No. 52523



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ISSN 1682-5845



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IMPORTANT NOTICE:

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No FUTURE QUERIES WILL BE HANDLED IN CONNECTION WITH THE ABOVE.

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government
printing

Department:
Government Printing Works
REPUBLIC OF SOUTH AFRICA

HIGH ALERT: SCAM WARNING!!!

TO ALL SUPPLIERS AND SERVICE PROVIDERS OF THE GOVERNMENT PRINTING WORKS

It has come to the attention of the *GOVERNMENT PRINTING WORKS* that there are certain unscrupulous companies and individuals who are defrauding unsuspecting businesses disguised as representatives of the *Government Printing Works (GPW)*.

The scam involves the fraudsters using the letterhead of *GPW* to send out fake tender bids to companies and requests to supply equipment and goods.

Although the contact person's name on the letter may be of an existing official, the contact details on the letter are not the same as the *Government Printing Works*. When searching on the Internet for the address of the company that has sent the fake tender document, the address does not exist.

The banking details are in a private name and not company name. Government will never ask you to deposit any funds for any business transaction. *GPW* has alerted the relevant law enforcement authorities to investigate this scam to protect legitimate businesses as well as the name of the organisation.

Example of e-mails these fraudsters are using:

PROCUREMENT@GPW-GOV.ORG

Should you suspect that you are a victim of a scam, you must urgently contact the police and inform the *GPW*.

GPW has an official email with the domain as @gpw.gov.za

Government e-mails DO NOT have org in their e-mail addresses. All of these fraudsters also use the same or very similar telephone numbers. Although such number with an area code 012 looks like a landline, it is not fixed to any property.

GPW will never send you an e-mail asking you to supply equipment and goods without a purchase/order number. *GPW* does not procure goods for another level of Government. The organisation will not be liable for actions that result in companies or individuals being resultant victims of such a scam.

Government Printing Works gives businesses the opportunity to supply goods and services through RFQ / Tendering process. In order to be eligible to bid to provide goods and services, suppliers must be registered on the National Treasury's Central Supplier Database (CSD). To be registered, they must meet all current legislative requirements (e.g. have a valid tax clearance certificate and be in good standing with the South African Revenue Services - SARS).

The tender process is managed through the Supply Chain Management (SCM) system of the department. SCM is highly regulated to minimise the risk of fraud, and to meet objectives which include value for money, open and effective competition, equitability, accountability, fair dealing, transparency and an ethical approach. Relevant legislation, regulations, policies, guidelines and instructions can be found on the tender's website.

Fake Tenders

National Treasury's CSD has launched the Government Order Scam campaign to combat fraudulent requests for quotes (RFQs). Such fraudulent requests have resulted in innocent companies losing money. We work hard at preventing and fighting fraud, but criminal activity is always a risk.

How tender scams work

There are many types of tender scams. Here are some of the more frequent scenarios:

Fraudsters use what appears to be government department stationery with fictitious logos and contact details to send a fake RFQ to a company to invite it to urgently supply goods. Shortly after the company has submitted its quote, it receives notification that it has won the tender. The company delivers the goods to someone who poses as an official or at a fake site. The Department has no idea of this transaction made in its name. The company is then never paid and suffers a loss.

OR

Fraudsters use what appears to be government department stationery with fictitious logos and contact details to send a fake RFQ to Company A to invite it to urgently supply goods. Typically, the tender specification is so unique that only Company B (a fictitious company created by the fraudster) can supply the goods in question.

Shortly after Company A has submitted its quote it receives notification that it has won the tender. Company A orders the goods and pays a deposit to the fictitious Company B. Once Company B receives the money, it disappears. Company A's money is stolen in the process.

Protect yourself from being scammed

- If you are registered on the supplier databases and you receive a request to tender or quote that seems to be from a government department, contact the department to confirm that the request is legitimate. Do not use the contact details on the tender document as these might be fraudulent.
- Compare tender details with those that appear in the Tender Bulletin, available online at www.gpwonline.co.za
- Make sure you familiarise yourself with how government procures goods and services. Visit the tender website for more information on how to tender.
- If you are uncomfortable about the request received, consider visiting the government department and/or the place of delivery and/or the service provider from whom you will be sourcing the goods.
- In the unlikely event that you are asked for a deposit to make a bid, contact the SCM unit of the department in question to ask whether this is in fact correct.

Any incidents of corruption, fraud, theft and misuse of government property in the *Government Printing Works* can be reported to:

Supply Chain Management: Ms. Anna Marie Du Toit, Tel. (012) 748 6292.
Email: Annamarie.DuToit@gpw.gov.za

Marketing and Stakeholder Relations: Ms Bonakele Mbhele, at Tel. (012) 748 6193.
Email: Bonakele.Mbhele@gpw.gov.za

Security Services: Mr Daniel Legoabe, at tel. (012) 748 6176.
Email: Daniel.Legoabe@gpw.gov.za

Closing times for **ORDINARY WEEKLY** **GOVERNMENT GAZETTE** **2025**

*The closing time is **15:00** sharp on the following days:*

- **24 December**, Wednesday for the issue of Friday **03 January 2025**
- **03 January**, Friday for the issue of Friday **10 January 2025**
- **10 January**, Friday for the issue of Friday **17 January 2025**
- **17 January**, Friday for the issue of Friday **24 January 2025**
- **24 January**, Friday for the issue of Friday **31 January 2025**
- **31 January**, Friday for the issue of Friday **07 February 2025**
- **07 February**, Friday for the issue of Friday **14 February 2025**
- **14 February**, Friday for the issue of Friday **21 February 2025**
- **21 February**, Friday for the issue of Friday **28 February 2025**
- **28 February**, Friday for the issue of Friday **07 March 2025**
- **07 March**, Friday for the issue of Friday **14 March 2025**
- **13 March**, Thursday for the issue of Thursday **20 March 2025**
- **20 March**, Thursday for the issue of Friday **28 March 2025**
- **28 March**, Friday for the issue of Friday **04 April 2025**
- **04 April**, Friday for the issue of Friday **11 April 2025**
- **10 April**, Thursday for the issue of Thursday **17 April 2025**
- **16 April**, Wednesday for the issue of Friday **25 April 2025**
- **23 April**, Wednesday for the issue of Friday **02 May 2025**
- **02 May**, Friday for the issue of Friday **09 May 2025**
- **09 May**, Friday for the issue of Friday **16 May 2025**
- **16 May**, Friday for the issue of Friday **23 May 2025**
- **23 May**, Friday for the issue of Friday **30 May 2025**
- **30 May**, Friday for the issue of Friday **06 June 2025**
- **06 June**, Friday for the issue of Friday **13 June 2025**
- **12 June**, Thursday for the issue of Friday **20 June 2025**
- **20 June**, Friday for the issue of Friday **27 June 2025**
- **27 June**, Friday for the issue of Friday **04 July 2025**
- **04 July**, Friday for the issue of Friday **11 July 2025**
- **11 July**, Friday for the issue of Friday **18 July 2025**
- **18 July**, Friday for the issue of Friday **25 July 2025**
- **25 July**, Friday for the issue of Friday **01 August 2025**
- **01 August**, Friday for the issue of Friday **08 August 2025**
- **08 August**, Friday for the issue of Friday **15 August 2025**
- **15 August**, Friday for the issue of Friday **22 August 2025**
- **22 August**, Friday for the issue of Friday **29 August 2025**
- **29 August**, Friday for the issue of Friday **05 September 2025**
- **05 September**, Friday for the issue of Friday **12 September 2025**
- **12 September**, Friday for the issue of Friday **19 September 2025**
- **18 September**, Thursday for the issue of Friday **26 September 2025**
- **26 September**, Friday for the issue of Friday **03 October 2025**
- **03 October**, Friday for the issue of Friday **10 October 2025**
- **10 October**, Friday for the issue of Friday **17 October 2025**
- **17 October**, Friday for the issue of Friday **24 October 2025**
- **24 October**, Friday for the issue of Friday **31 October 2025**
- **31 October**, Friday for the issue of Friday **07 November 2025**
- **07 November**, Friday for the issue of Friday **14 November 2025**
- **14 November**, Friday for the issue of Friday **21 November 2025**
- **21 November**, Friday for the issue of Friday **28 November 2025**
- **28 November**, Friday for the issue of Friday **5 December 2025**
- **05 December**, Friday for the issue of Friday **12 December 2025**
- **11 December**, Thursday for the issue of Friday **19 December 2025**
- **17 December**, Wednesday for the issue of Wednesday **24 December 2025**

LIST OF TARIFF RATES FOR PUBLICATION OF NOTICES

COMMENCEMENT: 1 APRIL 2018

NATIONAL AND PROVINCIAL

Notice sizes for National, Provincial & Tender gazettes 1/4, 2/4, 3/4, 4/4 per page. Notices submitted will be charged at R1008.80 per full page, pro-rated based on the above categories.

Pricing for National, Provincial - Variable Priced Notices		
Notice Type	Page Space	New Price (R)
Ordinary National, Provincial	1/4 - Quarter Page	252.20
Ordinary National, Provincial	2/4 - Half Page	504.40
Ordinary National, Provincial	3/4 - Three Quarter Page	756.60
Ordinary National, Provincial	4/4 - Full Page	1008.80

EXTRA-ORDINARY

All Extra-ordinary National and Provincial gazette notices are non-standard notices and attract a variable price based on the number of pages submitted.

The pricing structure for National and Provincial notices which are submitted as **Extra ordinary submissions** will be charged at **R3026.32** per page.

GOVERNMENT PRINTING WORKS - BUSINESS RULES

The **Government Printing Works (GPW)** has established rules for submitting notices in line with its electronic notice processing system, which requires the use of electronic *Adobe Forms*. Please ensure that you adhere to these guidelines when completing and submitting your notice submission.

CLOSING TIMES FOR ACCEPTANCE OF NOTICES

1. The *Government Gazette* and *Government Tender Bulletin* are weekly publications that are published on Fridays and the closing time for the acceptance of notices is strictly applied according to the scheduled time for each gazette.
2. Please refer to the Submission Notice Deadline schedule in the table below. This schedule is also published online on the Government Printing works website www.gpwonline.co.za

All re-submissions will be subject to the standard cut-off times.

All notices received after the closing time will be rejected.

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
National Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Regulation Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Petrol Price Gazette	Monthly	Tuesday before 1st Wednesday of the month	One day before publication	1 working day prior to publication
Road Carrier Permits	Weekly	Friday	Thursday 15h00 for next Friday	3 working days prior to publication
Unclaimed Monies (Justice, Labour or Lawyers)	January / September 2 per year	Last Friday	One week before publication	3 working days prior to publication
Parliament (Acts, White Paper, Green Paper)	As required	Any day of the week	None	3 working days prior to publication
Manuals	Bi- Monthly	2nd and last Thursday of the month	One week before publication	3 working days prior to publication
State of Budget (National Treasury)	Monthly	30th or last Friday of the month	One week before publication	3 working days prior to publication
<i>Extraordinary Gazettes</i>	As required	Any day of the week	<i>Before 10h00 on publication date</i>	<i>Before 10h00 on publication date</i>
Legal Gazettes A, B and C	Weekly	Friday	One week before publication	Tuesday, 15h00 - 3 working days prior to publication
Tender Bulletin	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Gauteng	Weekly	Wednesday	Two weeks before publication	3 days after submission deadline
Eastern Cape	Weekly	Monday	One week before publication	3 working days prior to publication
Northern Cape	Weekly	Monday	One week before publication	3 working days prior to publication
North West	Weekly	Tuesday	One week before publication	3 working days prior to publication
KwaZulu-Natal	Weekly	Thursday	One week before publication	3 working days prior to publication
Limpopo	Weekly	Friday	One week before publication	3 working days prior to publication
Mpumalanga	Weekly	Friday	One week before publication	3 working days prior to publication

GOVERNMENT PRINTING WORKS - BUSINESS RULES

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
Gauteng Liquor License Gazette	Monthly	Wednesday before the First Friday of the month	Two weeks before publication	3 working days after submission deadline
Northern Cape Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 working days after submission deadline
National Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 working days after submission deadline
Mpumalanga Liquor License Gazette	Bi-Monthly	Second & Fourth Friday	One week before publication	3 working days prior to publication

EXTRAORDINARY GAZETTES

3. *Extraordinary Gazettes* can have only one publication date. If multiple publications of an *Extraordinary Gazette* are required, a separate Z95/Z95Prov *Adobe* Forms for each publication date must be submitted.

NOTICE SUBMISSION PROCESS

4. Download the latest *Adobe* form, for the relevant notice to be placed, from the **Government Printing Works** website www.gpwonline.co.za.
5. The *Adobe* form needs to be completed electronically using *Adobe Acrobat / Acrobat Reader*. Only electronically completed *Adobe* forms will be accepted. No printed, handwritten and/or scanned *Adobe* forms will be accepted.
6. The completed electronic *Adobe* form has to be submitted via email to submit.egazette@gpw.gov.za. The form needs to be submitted in its original electronic *Adobe* format to enable the system to extract the completed information from the form for placement in the publication.
7. Every notice submitted **must** be accompanied by an official **GPW** quotation. This must be obtained from the *eGazette* Contact Centre.
8. Each notice submission should be sent as a single email. The email **must** contain **all documentation relating to a particular notice submission**.
 - 8.1. Each of the following documents must be attached to the email as a separate attachment:
 - 8.1.1. An electronically completed *Adobe* form, specific to the type of notice that is to be placed.
 - 8.1.1.1. For *National Government Gazette* or *Provincial Gazette* notices, the notices must be accompanied by an electronic Z95 or Z95Prov *Adobe* form
 - 8.1.1.2. The notice content (body copy) **MUST** be a separate attachment.
 - 8.1.2. A copy of the official **Government Printing Works** quotation you received for your notice. (*Please see Quotation section below for further details*)
 - 8.1.3. A valid and legible Proof of Payment / Purchase Order: **Government Printing Works** account customer must include a copy of their Purchase Order. **Non-Government Printing Works** account customer needs to submit the proof of payment for the notice
 - 8.1.4. Where separate notice content is applicable (Z95, Z95 Prov and TForm 3, it should **also** be attached as a separate attachment. (*Please see the Copy Section below, for the specifications*).
 - 8.1.5. Any additional notice information if applicable.

GOVERNMENT PRINTING WORKS - BUSINESS RULES

9. The electronic *Adobe* form will be taken as the primary source for the notice information to be published. Instructions that are on the email body or covering letter that contradicts the notice form content will not be considered. The information submitted on the electronic *Adobe* form will be published as-is.
10. To avoid duplicated publication of the same notice and double billing, Please submit your notice **ONLY ONCE**.
11. Notices brought to **GPW** by “walk-in” customers on electronic media can only be submitted in *Adobe* electronic form format. All “walk-in” customers with notices that are not on electronic *Adobe* forms will be routed to the Contact Centre where they will be assisted to complete the forms in the required format.
12. Should a customer submit a bulk submission of hard copy notices delivered by a messenger on behalf of any organisation e.g. newspaper publisher, the messenger will be referred back to the sender as the submission does not adhere to the submission rules.

QUOTATIONS

13. Quotations are valid until the next tariff change.
 - 13.1. **Take note:** **GPW**'s annual tariff increase takes place on **1 April** therefore any quotations issued, accepted and submitted for publication up to **31 March** will keep the old tariff. For notices to be published from 1 April, a quotation must be obtained from **GPW** with the new tariffs. Where a tariff increase is implemented during the year, **GPW** endeavours to provide customers with 30 days' notice of such changes.
14. Each quotation has a unique number.
15. Form Content notices must be emailed to the *eGazette* Contact Centre for a quotation.
 - 15.1. The *Adobe* form supplied is uploaded by the Contact Centre Agent and the system automatically calculates the cost of your notice based on the layout/format of the content supplied.
 - 15.2. It is critical that these *Adobe* Forms are completed correctly and adhere to the guidelines as stipulated by **GPW**.
16. **APPLICABLE ONLY TO GPW ACCOUNT HOLDERS:**
 - 16.1. **GPW** Account Customers must provide a valid **GPW** account number to obtain a quotation.
 - 16.2. Accounts for **GPW** account customers **must** be active with sufficient credit to transact with **GPW** to submit notices.
 - 16.2.1. If you are unsure about or need to resolve the status of your account, please contact the **GPW** Finance Department prior to submitting your notices. (If the account status is not resolved prior to submission of your notice, the notice will be failed during the process).
17. **APPLICABLE ONLY TO CASH CUSTOMERS:**
 - 17.1. Cash customers doing **bulk payments** must use a **single email address** in order to use the **same proof of payment** for submitting multiple notices.
18. The responsibility lies with you, the customer, to ensure that the payment made for your notice(s) to be published is sufficient to cover the cost of the notice(s).
19. Each quotation will be associated with one proof of payment / purchase order / cash receipt.
 - 19.1. This means that **the quotation number can only be used once to make a payment.**

GOVERNMENT PRINTING WORKS - BUSINESS RULES**COPY (SEPARATE NOTICE CONTENT DOCUMENT)**

20. Where the copy is part of a separate attachment document for Z95, Z95Prov and TForm03
- 20.1. Copy of notices must be supplied in a separate document and may not constitute part of any covering letter, purchase order, proof of payment or other attached documents.
- The content document should contain only one notice. (You may include the different translations of the same notice in the same document).
- 20.2. The notice should be set on an A4 page, with margins and fonts set as follows:
- Page size = A4 Portrait with page margins: Top = 40mm, LH/RH = 16mm, Bottom = 40mm;
Use font size: Arial or Helvetica 10pt with 11pt line spacing;
- Page size = A4 Landscape with page margins: Top = 16mm, LH/RH = 40mm, Bottom = 16mm;
Use font size: Arial or Helvetica 10pt with 11pt line spacing;

CANCELLATIONS

21. Cancellation of notice submissions are accepted by **GPW** according to the deadlines stated in the table above in point 2. Non-compliance to these deadlines will result in your request being failed. Please pay special attention to the different deadlines for each gazette. Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.
22. Requests for cancellation must be sent by the original sender of the notice and must be accompanied by the relevant notice reference number (N-) in the email body.

AMENDMENTS TO NOTICES

23. With effect from 01 October 2015, **GPW** will not longer accept amendments to notices. The cancellation process will need to be followed according to the deadline and a new notice submitted thereafter for the next available publication date.

REJECTIONS

24. All notices not meeting the submission rules will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za). Reasons for rejections include the following:
- 24.1. Incorrectly completed forms and notices submitted in the wrong format, will be rejected.
- 24.2. Any notice submissions not on the correct *Adobe* electronic form, will be rejected.
- 24.3. Any notice submissions not accompanied by the proof of payment / purchase order will be rejected and the notice will not be processed.
- 24.4. Any submissions or re-submissions that miss the submission cut-off times will be rejected to the customer. The Notice needs to be re-submitted with a new publication date.

GOVERNMENT PRINTING WORKS - BUSINESS RULES**APPROVAL OF NOTICES**

25. Any notices other than legal notices are subject to the approval of the Government Printer, who may refuse acceptance or further publication of any notice.
26. No amendments will be accepted in respect to separate notice content that was sent with a Z95 or Z95Prov notice submissions. The copy of notice in layout format (previously known as proof-out) is only provided where requested, for Advertiser to see the notice in final Gazette layout. Should they find that the information submitted was incorrect, they should request for a notice cancellation and resubmit the corrected notice, subject to standard submission deadlines. The cancellation is also subject to the stages in the publishing process, i.e. If cancellation is received when production (printing process) has commenced, then the notice cannot be cancelled.

GOVERNMENT PRINTER INDEMNIFIED AGAINST LIABILITY

27. The Government Printer will assume no liability in respect of—
 - 27.1. any delay in the publication of a notice or publication of such notice on any date other than that stipulated by the advertiser;
 - 27.2. erroneous classification of a notice, or the placement of such notice in any section or under any heading other than the section or heading stipulated by the advertiser;
 - 27.3. any editing, revision, omission, typographical errors or errors resulting from faint or indistinct copy.

LIABILITY OF ADVERTISER

28. Advertisers will be held liable for any compensation and costs arising from any action which may be instituted against the Government Printer in consequence of the publication of any notice.

CUSTOMER INQUIRIES

Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While **GPW** deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

GPW has a 2-working day turnaround time for processing notices received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

29. Requests for information, quotations and inquiries must be sent to the Contact Centre **ONLY**.
30. Requests for Quotations (RFQs) should be received by the Contact Centre at least **2 working days** before the submission deadline for that specific publication.

GOVERNMENT PRINTING WORKS - BUSINESS RULES

PAYMENT OF COST

31. The Request for Quotation for placement of the notice should be sent to the Gazette Contact Centre as indicated above, prior to submission of notice for advertising.
32. Payment should then be made, or Purchase Order prepared based on the received quotation, prior to the submission of the notice for advertising as these documents i.e. proof of payment or Purchase order will be required as part of the notice submission, as indicated earlier.
33. Every proof of payment must have a valid **GPW** quotation number as a reference on the proof of payment document.
34. Where there is any doubt about the cost of publication of a notice, and in the case of copy, an enquiry, accompanied by the relevant copy, should be addressed to the Gazette Contact Centre, **Government Printing Works**, Private Bag X85, Pretoria, 0001 email: info.egazette@gpw.gov.za before publication.
35. Overpayment resulting from miscalculation on the part of the advertiser of the cost of publication of a notice will not be refunded, unless the advertiser furnishes adequate reasons why such miscalculation occurred. In the event of underpayments, the difference will be recovered from the advertiser, and future notice(s) will not be published until such time as the full cost of such publication has been duly paid in cash or electronic funds transfer into the **Government Printing Works** banking account.
36. In the event of a notice being cancelled, a refund will be made only if no cost regarding the placing of the notice has been incurred by the **Government Printing Works**.
37. The **Government Printing Works** reserves the right to levy an additional charge in cases where notices, the cost of which has been calculated in accordance with the List of Fixed Tariff Rates, are subsequently found to be excessively lengthy or to contain overmuch or complicated tabulation.

PROOF OF PUBLICATION

38. Copies of any of the *Government Gazette* or *Provincial Gazette* can be downloaded from the **Government Printing Works** website www.gpwonline.co.za free of charge, should a proof of publication be required.
39. Printed copies may be ordered from the Publications department at the ruling price. The **Government Printing Works** will assume no liability for any failure to post or for any delay in despatching of such *Government Gazette(s)*

GOVERNMENT PRINTING WORKS CONTACT INFORMATION

Physical Address:

Government Printing Works
149 Bosman Street
Pretoria

Postal Address:

Private Bag X85
Pretoria
0001

GPW Banking Details:

Bank: ABSA Bosman Street
Account No.: 405 7114 016
Branch Code: 632-005

For Gazette and Notice submissions: Gazette Submissions:

For queries and quotations, contact: Gazette Contact Centre:

E-mail: submit.egazette@gpw.gov.za

E-mail: info.egazette@gpw.gov.za

Tel: 012-748 6200

Contact person for subscribers: Mrs M. Toka:

E-mail: subscriptions@gpw.gov.za

Tel: 012-748-6066 / 6060 / 6058

Fax: 012-323-9574

GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

NO. 6126

17 April 2025



INFORMATION REGULATOR

PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT NO. 4 OF 2013) (POPIA): AMENDMENT OF THE REGULATIONS RELATING TO THE PROTECTION OF PERSONAL INFORMATION, 2018.

1. The Information Regulator (Regulator), hereby, in terms of section 113(4)(b) of the Protection of Personal Information Act No. 4 of 2013, publish the amended Regulations Relating to the Protection of Personal Information Act, 2018 for implementation with immediate effect.
2. A copy of the amended final version of the Regulations is available on the Regulator's website at <https://infoeregulator.org.za/wp-content/uploads/2025/04/POPIA-2021-Regulations-FINAL-21-Jan-2025.pdf>.

JD House
27 Stiemens Street
Braamfontein
Johannesburg
2001

P.O. Box 31533
Braamfontein

Adv. FDP Tlakula (Chairperson), Adv. LC Stroom (Full-time Member), Adv. JC Weapond (Full-time Member), Ms. AR Tilley (Part-time Member), Mr. MV Gwala (Part-time Member), Mr. M Mosala (CEO).

Johannesburg

2017

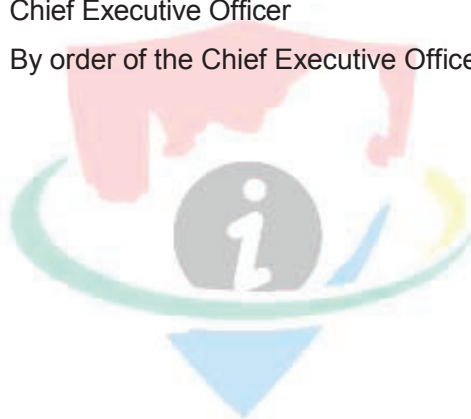
E-mail address: JJJansen@infoRegulator.org.za

Signed at **JOHANNESBURG** on the **10th** day of **APRIL 2025**.

Mr. M. Mosala

Chief Executive Officer

By order of the Chief Executive Officer of the Information Regulator (South Africa)



INFORMATION
REGULATOR
(SOUTH AFRICA)

*Ensuring protection of your personal information
and effective access to information.*

Adv. FDP Tlakula (Chairperson), Adv. LC Stroom (Full-time Member), Adv. JC Weapond (Full-time Member), Ms. AR Tilley (Part-time Member), Mr. MV Gwala (Part-time Member), Mr. M Mosala (CEO).

GENERAL NOTICES • ALGEMENE KENNISGEWINGS

DEPARTMENT OF TRADE, INDUSTRY AND COMPETITION

NOTICE 3139 OF 2025

INTERNATIONAL TRADE ADMINISTRATION COMMISSION

CUSTOMS TARIFF APPLICATIONS

LIST 03/2025

The International Trade Administration Commission (herein after referred to as ITAC or the Commission) has received the following application concerning the Customs Tariff. Any objection to or comment on this representation should be submitted to the Chief Commissioner, ITAC, Private Bag X753, Pretoria, 0001. Attention is drawn to the fact that the rate of duty mentioned in this application is that requested by the applicant and that the Commission may, depending on its findings, recommend a lower or higher rate of duty.

CONFIDENTIAL INFORMATION

The submission of confidential information to the Commission in connection with customs tariff applications is governed by section 3 of the Tariff Investigations Regulations, which regulations can be found on ITAC's website at <http://www.itac.org.za/documents/R.397.pdf>.

These regulations require that if any information is considered to be confidential, then a non-confidential version of the information must be submitted, simultaneously with the confidential version. In submitting a non-confidential version the regulations are strictly applicable and require parties to indicate:

- ☐ *Each instance where confidential information has been omitted and the reasons for confidentiality;*
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Failure to do so timeously will seriously hamper the proper administration of the investigation, and such party will not be able to subsequently claim an inability to make meaningful representations on the basis of the failure of such other party to meet the requirements.

1. INCREASE IN THE GENERAL RATE OF CUSTOMS DUTY APPLICABLE TO:

"Grooved couplings, for a pipe with an outside diameter of 42 mm or more but not exceeding 324 mm, classifiable in tariff subheading 7307.11.90, by the creation of a separate tariff subheading for the said products"; and

"Other cast grooved couplings, for a pipe with an outside diameter of 42mm or more but not exceeding 324 mm, classifiable in tariff subheadings 7307.19.80 and 7307.19.90, by the creation of a separate tariff subheading for the said products".

APPLICANT:

Rand York Castings (Pty) Ltd

33 Umhlanga Plaza

4 Lagoon Drive

Umhlanga Rocks

Durban

4051

As reasons for the application, the applicant cited, amongst others, the following:

- Currently, the market for grooved couplings is fully serviced by imports following the discontinuation of local manufacturing activities. Despite the applicant's attempts to re-enter the market, increased challenges, including increased competition from low priced imports have prevented it from doing so;
- The initiation of grooved couplings manufacturing in South Africa holds the promise of securing local supply for infrastructure projects, both within the country and across the continent; and
- Tariff support is essential, not only due to its potential to enhance the domestic industry's price competitiveness against foreign competition, but also to facilitate entry into the broader African market, especially in the context of the African Continental Free Trade Agreement.

PUBLICATION PERIOD:

Representations should be made within **four (4) weeks** of the date of notice.

Enquiries: ITAC Ref: **18/2024**. Mr. Pfarelo Phaswana/Ms. Lavhelesani Mulaudzi. Tel: 012 394 3628/1678 or email pphaswana@itac.org.za / lmulaudzi@itac.org.za

2. INCREASE IN THE GENERAL RATE OF CUSTOMS DUTY APPLICABLE TO:

" Certain rock drilling parts, classifiable under tariff subheading 8467.99.90, from free of duty to the WTO bound rate of 20% ad valorem".

APPLICANT:

Derry Engineering (Pty) Ltd

155 Haring Road

Wadeville

Germiston

1422

As reasons for the application, the applicant cited, amongst others, the following:

- The rock drilling components subject to this application are currently imported into South Africa free of duty. By contrast, the main raw material used to manufacture the subject product carries an import duty of 10%, resulting in a negative effective rate of protection;
- The intensified low-priced imports, mainly originating in India, have distorted the trading environment and effectively replaced local volumes;
- Due to increased import volumes, the applicant has lost significant market share, which has led to job losses;
- Tariff support will enable the domestic industry to replace the high volumes of significantly low-priced imports, mainly originating from Asian countries. As imports are replaced by local production, new job opportunities could be created and domestic capability to manufacture the subject products would be preserved.

PUBLICATION PERIOD:

Representations should be made within **four (4) weeks** of the date of notice. Enquiries: ITAC Ref: **17/2024**. Mr. Pfarelo Phaswana/Mr. Pardon Hadzhi. Tel: 012 394 3628/3634 or email pphaswana@itac.org.za/phadzhi@itac.org.za.

DEPARTMENT OF TRADE, INDUSTRY AND COMPETITION**NOTICE 3140 OF 2025****INTERNATIONAL TRADE ADMINISTRATION COMMISSION****NOTICE OF INITIATION OF A SUNSET REVIEW OF THE ANTI-DUMPING DUTIES ON POLYETHYLENE TEREPHTHALATE (PET) CLASSIFIABLE UNDER TARIFF SUBHEADING 3907.6 ORIGINATING IN OR IMPORTED FROM THE PEOPLE'S REPUBLIC OF CHINA ("PRC")**

In accordance with Regulation 53.1 and 53.2 of South Africa's Anti-Dumping Regulations (ADR), any definitive anti-dumping duty shall be terminated on a date not later than five years from its imposition, unless the authorities determine, in a review initiated before that date on their own initiative or upon a duly substantiated request made by or on behalf of the domestic industry within a reasonable period of time prior to the date, such anti-dumping duty shall remain in force until the sunset review has been finalised. that the expiry of the duty would likely to lead to continuation of dumping and material injury.

On 21 June 2024, the Commission through Notice No. 2585 in Government Gazette No. 50840 notified interested parties that unless a substantiated request by or on behalf of the Southern African Customs Union's industry was made before 22 July 2024, indicating that the expiry of the anti-dumping duties on polyethylene terephthalate (PET) originating in or imported from the PRC would likely lead to the continuation of dumping and injury, the anti-dumping duties on PET originating in or imported from the PRC would expire on 18 May 2025.

On 08 April 2025 the International Trade Administration Commission of South Africa (the Commission) accepted a sunset review application from Safripol alleging that the expiry of the anti-dumping duty on PET from the PRC would likely lead to the continuation of dumping and material injury as properly documented.

THE APPLICANT

The application was lodged by Safripol, a division of Kap Diversified Industrial (formerly known as Hosaf, a division of Kap Diversified Industrial), the sole producer of PET in the Southern African Customs Union (SACU). Extrupet (Pty) Ltd one of the oldest and largest plastic recycling companies in SACU, has expressed its support for the application. The Applicant submitted sufficient evidence and established a *prima facie* case to enable the Commission to arrive at a reasonable conclusion that a sunset review investigation of the anti-dumping duties on PET originating in or imported from the PRC, be initiated.

THE PRODUCT

The product allegedly being dumped is PET classifiable under tariff subheading 3907.6, originating in or imported from the PRC.

THE ALLEGATION OF CONTINUATION OF DUMPING

The allegation of continuation of dumping is based on the comparison between the normal value and the export price.

The normal value was determined based on the domestic selling prices derived from “Wood Mackenzie” (a leading provider of commercial intelligence in upstream and refining of chemicals, polymers, and fibres) for the period 01 September 2023 to 31 August 2024.

The export price was determined based on the official import statistics obtained from South African Revenue Service (“SARS”).

On this basis, the Commission found that there was *prima facie* proof of the likelihood continuation of dumping if the antidumping duties are removed.

On this basis, the dumping margin was determined to be 44.97%.

THE ALLEGATION OF CONTINUATION OF MATERIAL INJURY

The Applicant alleged and submitted *prima facie* evidence to indicate that should the duties expire, it would experience increase in alleged dumped imports, price suppression, a decline in profit, decline in sales volumes and values, decline in output, loss of market share, decline in return on investment, decline in productivity, decline in capacity utilisation, and negative growth.

On this basis, the Commission found that there was *prima facie* proof of the likelihood of a continuation of material injury in anti-dumping duties are removed.

PERIOD OF INVESTIGATION

The period of investigation for dumping is from 01 September 2023 to 31 August 2024. The period of investigation for material injury involves evaluation of data for the period of 01 September 2021 to 31 August 2024, and estimates in the event the duties are removed.

LEGAL PROCEDURAL FRAMEWORK

Having decided that there is sufficient evidence and a *prima facie* case to justify the initiation of a sunset review investigation, the Commission has begun an investigation in terms of section 16 of the International Trade Administration Act, 2002 (the ITA Act). The Commission will conduct its investigation in accordance with

the relevant sections of the ITA Act and the Anti-Dumping Regulations of the International Trade Administration Commission (ADR) giving due regard to the World Trade Organisation Agreement on Implementation of Article VI of the GATT 1994 (the Anti-Dumping Agreement). Both the ITA Act and the ADR are available on the Commission's website (www.itac.org.za) or from the Trade Remedies section, on request.

PROCEDURES AND TIME FRAMES

In order to obtain the information, it deems necessary for its investigation, the Commission will send non-confidential versions of the application and questionnaires to all known importers and exporters and known representative associations. The trade representative of the exporting country has also been notified. Importers and other interested parties are invited to contact the Commission as soon as possible to determine whether they have been listed and were furnished with the relevant documentation. If not, they should immediately ensure that they are sent copies. The questionnaire has to be completed, and any other representations must be made within the time limit set out below.

The Senior Manager: Trade Remedies II, should receive all responses, including non-confidential copies of the responses, not later than 30 days from the date hereof, or from the date on which the letter accompanying the questionnaire was received. The said letter shall be deemed to have been received 7 days after the day of its dispatch.

Late submissions will not be accepted except with the prior written consent of the Commission. The Commission will give due consideration to written requests for an extension of not more than 14 days on good cause shown (properly motivated and substantiated), if received prior to the expiry of the original 30-days period. Merely citing insufficient time is not an acceptable reason for extension. Please note that the Commission will not consider requests for extension by the Embassy on behalf of exporters.

The information submitted by any party may need to be verified by the Investigating officers in order for the Commission to take such information into consideration. The Commission may verify the information at the premises of the party submitting the information, within a short period after the submission of the information to the Commission. Parties should therefore ensure that the information submitted would subsequently be available for verification. It is planned to do the verification of the information submitted by the exporters within three to five weeks subsequent to submission of the information.

This period will only be extended if it is not feasible for the Commission to do it within this time period or upon good cause shown, and with the prior written consent of the Commission, which should be requested at the time of the submission. It should be noted that unavailability of, or inconvenience to consultants will not be considered good cause.

Parties should also ensure when they engage consultants that they will be available at the requisite times, to ensure compliance with the above time frames. Parties should also ensure that all the information requested in the applicable questionnaire is provided in the specified detail and format. The questionnaires are designed to ensure that the Commission is provided with all the information required to make a determination in accordance with the rules of the Anti-Dumping Agreement. The Commission may therefore refuse to verify information that is incomplete or does not comply with the format in the questionnaire, unless the Commission has agreed in writing to a deviation from the required format. A failure to submit an adequate non-confidential version of the response that complies with the rules set out under the heading Confidential Information will be regarded as an incomplete submission.

Parties who experience difficulty in furnishing the information required, or submitting in the format required, are therefore urged to make written applications to the Commission at an early stage for permission to deviate from the questionnaire or provide the information in an alternative format that can satisfy the Commission's requirements. The Commission will give due consideration to such a request on good cause shown.

Any interested party may request an oral hearing at any stage of the investigation in accordance with Section 5 of the ADR, provided that the party indicates reasons for not relying on written submissions only. The Commission may refuse an oral hearing if granting such hearing will unduly delay the finalisation of a determination. Parties requesting an oral hearing shall provide the Commission with a detailed agenda for, and a detailed version, including a non-confidential version, of the information to be discussed at the oral hearing at the time of the request.

If the required information and arguments are not received in a satisfactory form within the time limit specified above, or if verification of the information cannot take place, the Commission may disregard the information submitted and make a finding on the basis of the facts available to it.

CONFIDENTIAL INFORMATION

Please note that if any information is considered to be confidential then a non-confidential version of the information must be submitted for the public file, simultaneously with the confidential version. In submitting a non-confidential version, the following rules are strictly applicable, and parties must indicate:

- where confidential information has been omitted and the nature of such information;
- reasons for such confidentiality;
- a summary of the confidential information which permits a reasonable understanding of the substance of the confidential information; and in exceptional cases, where information is not susceptible to summary, reasons must be submitted to this effect.

This rule applies to all parties and to all correspondence with and submissions to the Commission, which unless indicated to be confidential and filed together with a nonconfidential version, will be placed on the public file and be made available to other interested parties.

If a party considers that any document of another party, on which that party is submitting representations, does not comply with the above rules and that such deficiency affects that party's ability to make meaningful representations, the details of the deficiency and the reasons why that party's rights are so affected must be submitted to the Commission in writing forthwith (and at the latest 14 days prior to the date on which that party's submission is due). Failure to do so timeously will seriously hamper the proper administration of the investigation, and such party will not be able to subsequently claim an inability to make meaningful representations on the basis of the failure of such other party to meet the requirements.

Subsection 33(1) of the ITA Act provides that any person claiming confidentiality of information should identify whether such information is confidential by nature or is otherwise confidential and, any such claims must be supported by a written statement, in each case, setting out how the information satisfies the requirements of the claim to confidentiality. In the alternative, a sworn statement should be made setting out reasons why it is impossible to comply with these requirements.

Section 2.3 of the ADR provides as follows:

"The following list indicates "information that is by nature confidential" as per section 33(1)(a) of the Main Act, read with section 36 of the Promotion of Access to Information

Act (Act 2 of 2000):

- a) management accounts;
- b) financial accounts of a private company;

- c) actual and individual sales prices;
 - d) actual costs, including cost of production and importation cost;
 - e) actual sales volumes;
 - f) individual sales prices;
 - g) information, the release of which could have serious consequences for the person that provided such information; and *(h)* information that would be of significant competitive advantage to a competitor;
- Provided that a party submitting such information indicates it to be confidential."

ADDRESS

The response to the questionnaire and any information regarding this matter and any arguments concerning the allegation of dumping and the resulting material injury or threat of material injury must be submitted in writing to the following address:

Physical address

The Senior Manager: Trade Remedies II
International Trade Administration Commission
Block E - The DTI Campus
77 Meintjies Street
SUNNYSIDE
PRETORIA
SOUTH AFRICA

Postal address

The Senior Manager
Trade Remedies II
Private Bag X753
PRETORIA
0001
SOUTH AFRICA

Should you have any queries, please do not hesitate to contact the investigating officers, Mr. Pfananani Muumba at email address: rmuumba@itac.org.za or Ms. Azwitamisi Mathada at Email: amathada@itac.org.za

DEPARTMENT OF TRADE, INDUSTRY AND COMPETITION

NOTICE 3141 OF 2025

INTERNATIONAL TRADE ADMINISTRATION COMMISSION OF SOUTH AFRICA

GUIDELINES, RULES, AND CONDITIONS PERTAINING TO PERMITS ISSUED UNDER REBATE ITEM 306.01/2815.11/03.06 FOR REBATE ON SOLID SODIUM HYDROXIDE (CAUSTIC SODA), CLASSIFIABLE UNDER TARIFF SUBHEADING 2815.11, FOR CONVERSION INTO SODIUM HYDROXIDE IN AQUEOUS SOLUTION (SODA LYE OR LIQUID SODA), CLASSIFIABLE UNDER TARIFF SUBHEADING 2815.12.

1. APPLICATION PROCEDURE

- 1.1** Applicants must be registered with South African Revenue Service (“SARS”) as an importer when applying to ITAC for a rebate certificate. Applicants must also acquaint themselves with the provisions of the Customs and Excise Act, the International Trade Administration Act (ITA Act) and other legislation relating to the importation of goods into the Republic of South Africa.
- 1.2** Applicants must provide ITAC with the required information as per the relevant application form (**Annexure A**) within the stipulated timeframe for submitting applications. Should the space provided in the application form not be sufficient, applicants may use the format of the application form as a guide for the format in which the required information should be submitted.
- 1.3** Applications must be made well in advance of the shipment of the goods, as rebate permits will not be issued retrospectively. At least fourteen (14) days should be allowed for the processing of applications and the issue of permits.
- 1.4** Each rebate permit issued defines the period during which the goods concerned can be cleared with rebate of duty, and the period shall be for a calendar year starting from the date on which the permit was issued, or a shorter period as requested by the Applicant, or as decided upon by ITAC.
- 1.5** These Guidelines must be read and understood before completing the application form. Completed original applications for permits may be forwarded to: KLegodi@itac.org.za

PLEASE NOTE THAT THE USE OF AN INCORRECT EMAIL ADDRESS OR THE FORWARDING OF THE SAME EMAIL MULTIPLE TIMES TO THE ABOVE ADDRESS MAY DELAY THE PROCESSING OF AN APPLICATION.

- 1.6** An application will be regarded as deficient if, amongst others, the following is found:
- (a) The application is not submitted in the correct format;
 - (b) The application has not complied with the guidelines, rules, and conditions as set out in this document;
 - (c) The requisite information and supporting documents are not submitted;
or
 - (d) The application contains conflicting or incorrect information.
- 1.7** Should an application be found to be deficient, it may not undergo further processing until the deficiencies have been addressed and the application is accepted as properly documented within the stipulated timeframe for submitting applications.
- 1.8** Applicants who submit deficient applications must re-submit properly documented application forms within the stipulated timeframe for submitting applications. This will replace the deficient application. Failure to submit the amended properly documented application form within the stipulated timeframe for submitting applications, will result in the application being considered withdrawn and will not be processed further.
- 1.9** A properly documented application means an application that contains all required information and for which all supporting documents referred to in paragraph 2.4 have been provided.
- 1.10** Should an application be rejected, the applicant will be informed in writing of the decision and the reasons thereof.

2. GENERAL CONDITIONS

- 2.1** Applicants must comply with the provisions of the Customs and Excise Act, the ITA Act and all other South African legislation relating to the importation of goods into the Republic of South Africa, relevant to the transaction.
- 2.2** Notwithstanding anything to the contrary herein, permits are issued at the discretion of the ITAC and an application for a permit does not assure approval thereof. In exercising discretion, ITAC shall have regard to the ITA Act and other applicable legislation, as well as these Guidelines and the facts relating to each application.
- 2.3** In terms of section 26 (4) of the ITA Act, ITAC may, *inter alia*, require an applicant to provide additional information in respect of the application. The conditions attached to, and the information requested below, reflect the minimum requirements which ITAC would apply to evaluate an application under this rebate provision.
- 2.4** Applicant must submit the following supporting documents together with a completed application form:
- (a) Proof that the applicant is registered with SARS as an importer under the rebate provisions concerned;
 - (b) The current SARS electronic access PIN (to allow ITAC to verify full tax compliance status);
 - (c) The applicant must provide their Companies and Intellectual Property Commission (CIPC) registration document as proof of registration.
 - (d) An original letter from local manufacturers of caustic soda confirming that they are not able to supply the required quantity of caustic soda.
 - (e) Completed Excel application spreadsheet (see Annexure A); and
 - (f) Once a permit has been issued, the applicant must submit a monthly report to ITAC indicating the volume and value of goods imported under these rebate provisions.

- 2.5** A rebate permit may not be transferred in any manner by the holder thereof, to any other person, or be used to the benefit of any person, not named in the permit.
- 2.6** Any request for an amendment of a rebate permit must be forwarded to ITAC for consideration. Amendments will only be considered in the following instances:
- a) Error by ITAC on permit.
 - b) Error by applicant regarding product description or tariff subheading. This will only be processed if request is accompanied by a confirmation from SARS in this regard.

Note: No amendments of the statistical unit (quantity or value), which was applied for, will be considered – a new application has to be submitted in such instances together with the original previous permit.

- 2.7** Should, for instance, the permit holder misplaces a permit, the permit holder will be required to submit a request in writing for re-issuing of a replacement permit. The request must clearly set out the circumstances giving rise to the situation and must show good cause or reasons why a replacement permit should be issued.

3. NON-COMPLIANCE

- 3.1.** Where non-compliance is detected, appropriate action will be taken against the relevant party in terms of the ITA Act and/or the Customs and Excise Act. This action may include (without limitation) criminal charges and the withdrawal of the permit(s) concerned.
- 3.2.** If the conditions of rebate item **306.01/2815.11/03.06** are not complied with, the permit holder will, upon detection of such contravention, be issued with a compliance notice to show good cause. The applicant must submit evidence within seven (7) days of receipt of the compliance notice why ITAC should not

make any adverse finding/s on the prima facie evidence of non-compliance with the above conditions. Thereafter the matter will be considered by ITAC and if ITAC determines that a contravention of any of these permit conditions has occurred, the permit may be varied, amended or revoked/rescinded.

- 3.3. Should non-compliance with any applicable legislation be detected by ITAC at any time, ITAC will take such non-compliance by a permit holder or related party who facilitates such conduct into account in considering whether to revoke/rescind a permit issued in terms of Rebate Item **306.01/2815.11/03.06**. In terms of section 54(1)(b) of the ITA Act, it is an offence to fail to comply with a condition stated in a permit and any person found guilty of such an offence is liable to a fine not exceeding R500 000,00 or to imprisonment for a period not exceeding ten years or to both such fine and imprisonment.

DEPARTMENT OF TRADE, INDUSTRY AND COMPETITION

NOTICE 3142 OF 2025

INTERNATIONAL TRADE ADMINISTRATION COMMISSION

CUSTOMS TARIFF APPLICATIONSLIST 04/2025

The International Trade Administration Commission (herein after referred to as ITAC or the Commission) has received the following application concerning the Customs Tariff. Any objection to or comment on this representation should be submitted to the Chief Commissioner, ITAC, Private Bag X753, Pretoria, 0001. Attention is drawn to the fact that the rate of duty mentioned in this application is that requested by the applicant and that the Commission may, depending on its findings, recommend a lower or higher rate of duty.

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The Commission will disregard any information indicated to be confidential that is not accompanied by a proper non-confidential summary or the aforementioned reasons. If a party considers that any document of another party, on which that party is submitting representations, does not comply with the above rules and that such deficiency affects that party's ability to make meaningful representations, the details of the deficiency and the reasons why that party's rights are so affected must be submitted to the commission in writing forthwith (and at the latest 14 days prior to the date on which that party's submission is due).

Failure to do so timeously will seriously hamper the proper administration of the investigation, and such party will not be able to subsequently claim an inability to make meaningful representations on the basis of the failure of such other party to meet the requirements.

REVIEW OF THE TARIFF STRUCTURE FOR INPUT MATERIAL, COMPONENTS AND FINAL GOODS USED IN THE RENEWABLE ENERGY VALUE CHAIN

INITIATED BY:

International Trade Administration Commission of South Africa ('ITAC')

Private Bag X 753

Pretoria

0001

REASONS FOR THE REVIEW:

- Global decarbonisation commitments present new opportunities for the growth of a strong South African supply base of renewable energy components and finished products, battery storage units, as well as green consumer goods;
- The domestic demand trajectory, raw materials resource base, technological capacity and manufacturing experience places South Africa in a potentially strong position to become a key player in regional and international supply chains; and
- When carefully balanced, an improved tariff structure will increase the demand for, as well as the supply-competitiveness of, locally manufactured products and components; this will further enable export market opportunities; and will enhance the competitiveness of the local renewable value chain.

Interested parties are invited to submit comments on the following:

- The possibility of increasing ordinary customs duties on some of the tariff lines listed in **Table 1** below to their respective WTO bound rates, to the extent that there is capability or potential to manufacture them locally in order to improve the overall tariff structure and the effective rate of protection;
- The possibility of creating rebate provisions for some of the products on this list to the extent they are input materials to downstream manufacturing activities, and they are not manufactured locally;
- The potential discontinuation of rebate item **460.16/8541.43/01.06** that makes provision for the duty-free importation of solar PV panels, provided that installed domestic capacity reaches at least 50% of domestic demand, in order to incentivise further investments in the domestic assembly and manufacturing industry;
- Proposals on the identification of additional products in the renewable energy value chain to be subjected to local content requirements. This is to be done in collaboration with the Department of Trade, Industry and Competition under the framework of the new Public Procurement Act 28 of 2024, once the regulations for the policy have been developed.

- The potential relaxation of Import Control Regulations for any critical minerals, or any other product, used as input material in downstream manufacturing activities in the renewable energy industry, particularly in battery storage technologies, to the extent that this would incentivise domestic manufacturing and investment; and
- The potential introduction of export control regulations for any critical minerals, or any other product, used as input material in downstream manufacturing activities in the renewable energy industry, particularly in battery storage technologies, to the extent that this would ensure security of supply and incentivise domestic manufacturing and investment.

PUBLICATION PERIOD:

Representations should be made within **four (4) weeks** of the date of notice.

Enquiries: ITAC Ref: **21/2024**. Pfarelo Phaswana/Nonqubeko Sikhakhana/Rethabile Molala. Tel: 012 394 3683/3628/3835/3658 or email: pphaswana@itac.org.za/ nsikhakhana@itac.org.za/
rmolala@itac.org.za.

TABLE 1

Solar PV Value Chain

28.04			
2804.6	Silicon:		
2804.61	-Containing by mass 99,99 per cent or more of silicon	Free	10%
2804.70	-Phosphorus	Free	10%
2804.80	-Arsenic	Free	10%
2804.90	-Selenium	Free	10%
74.08	Copper wire:		
7408.1	-Of refined copper:		
7408.11	--Of which the maximum cross-sectional dimension exceeds 6 mm	Free	15%
7408.19	--Other	Free	15%
76.04	Aluminium bars, rods and profiles:		
7604.10	-Of aluminium, not alloyed:		
7604.10.35	--Bars and rods, of a maximum cross-sectional dimension not exceeding 160 mm	5%	15%
7604.10.65	--Profiles, of a maximum cross-sectional dimension not exceeding 370 mm	5%	15%
7604.10.90	--Other	Free	15%
7604.2	-Of aluminium alloys:		
7604.21	--Hollow profiles		
7604.21.90	---Other	Free	15%
7604.29	Other:		
7604.29.90	--Other	Free	15%
84.79	Machines and mechanical appliances having individual functions, not specified or included elsewhere in this Chapter:		
8479.30	-Presses for the manufacture of particle board or fibre building board of wood or other ligneous materials and other machinery for treating wood or cork	Free	10%
8479.40	-Rope or cable-making machines	Free	10%
7318	Screws, bolts, nuts, coach screws, screw hooks, rivets, cotters, cotter-pins, washers (including spring washers) and similar articles, of iron or steel:		
7318.1	Threaded articles:		
7318.12	--Other wood screws	Free	15%
7318.14	--Self-tapping screws	Free	30%
7318.15	Other screws and bolts, whether or not with their nuts or washers:		
7318.15.33	---Bolts (including bolt ends, screw studs and screw studding) identifiable for use on aircraft	Free	30%
7318.15.37	---Other screws and bolts, fully threaded with hexagon heads, of stainless steel	10%	30%
7318.16	Nuts:		
7318.16.10	---Of stainless steel	Free	30%
7318.16.2	---Hexagon dome nuts, hexagon nuts with non-metallic inserts, hexagon collared nuts and hexagon self-locking nuts:		
7318.16.21	----Hexagon nuts with nylon inserts	10%	30%
7318.16.23	----Hexagon nuts with other non-metallic inserts	10%	30%

7318.16.29	----Other	10%	30%
7318.90	--Other	15%	30%
7318.2	-Non-threaded articles:		
7318.21	Spring washers and other lock washers:		
7318.21.10	---Spring washers, split or double-coiled	10%	30%
7318.21.90	---Other	Free	30%
7318.22	---Other washers	Free	30%
76.10	Aluminium structures (excluding prefabricated buildings of heading 94.06) and parts of structures (for example, bridges and bridge-sections, towers, lattice masts, roofs, roofing frameworks, doors and windows and their frames and thresholds for doors, balustrades, pillars and columns); aluminium plates, rods, profiles, tubes and the like, prepared for use in structures:		
7610.10	-Doors, windows and their frames and thresholds for doors		
7610.90	-Other	10%	15%
84.79	Machines and mechanical appliances having individual functions, not specified or included elsewhere in this Chapter (Tracker units):		
8479.89	--Other		
8479.89.90	---Other	Free	10%
85.01	Electrical motors and generators (excluding generating sets):		
8501.3	Other DC motors; DC generators, (excluding photovoltaic generators):		
8501.31	--Of an output not exceeding 750 W	Free	30%
8536.6	Lamp-holders, plugs and sockets:		
8536.61	Lamp-holders:		
8536.61.30	---Other, for fluorescent lamps	10%	30%
8536.61.40	---Other, for a voltage of less than 500 V	10%	30%
8536.61.90	---Other	5%	30%
85.37	Boards, panels, consoles, desks, cabinets and other bases, equipped with two or more apparatus of heading 85.35 or 85.36, for electric control or the distribution of electricity, including those incorporating instruments or apparatus of Chapter 90, and numerical control apparatus (excluding switching apparatus of heading 85.17):		
8537.10	-For a voltage not exceeding 1 000 V:		
8537.10.30	Equipped with apparatus of subheading 8536.20.15 or 8536.50.50	15%	30%
8537.10.90	Other	5%	30%
85.41	Semi-conductor devices (for example, diodes, transistors, semiconductor-based transducers); photosensitive semiconductor devices, including photovoltaic cells whether or not assembled in modules or made up into panels; light-emitting diodes (LED), whether or not assembled with other light-emitting diodes (LED); mounted piezo-electric crystals:		
8541.10	Diodes (excluding photosensitive or light-emitting diodes (LED))	Free	10%
8541.4	Photosensitive semiconductor devices, including photovoltaic cells whether or not assembled into modules or made up into panels; light-emitting diodes (LED):		
8541.41	--Light-emitting diodes (LED)	Free	10%
8541.42	--Photovoltaic cells not assembled in modules or made up onto panels	Free	10%
8541.49	--Other	Free	10%
Tariff classification/HS Code	Article Description	Applicable rate of duty	Bound Rate

Wind Energy Value Chain			
72.06	Iron and non-alloy steel in ingots or other primary forms (excluding iron of heading 72.03):		
7206.10	-Ingot	Free	10%
7206.90	-Other	Free	10%
76.10	Aluminium structures (excluding prefabricated buildings of heading 94.06) and parts of structures (for example, bridges and bridge-sections, towers, lattice masts, roofs, roofing frameworks, doors and windows and their frames and thresholds for doors, balustrades, pillars and columns); aluminium plates, rods, profiles, tubes and the like, prepared for use in structures:		
7610.90	-Other		
7610.90.10	-- For electric power lines (including transmission towers or pylons) and power substations	10%	15%
85.02	Electric generating sets and rotary converters:		
8502.1	-Generating sets with compression-ignition internal combustion piston engines (diesel or semi-diesel engines):		
8502.20	- Generating sets with spark-ignition internal combustion piston engines	Free	20%
8502.3	- Other generating sets		
8502.31	-- Wind-powered	Free	20%
8502.39	--Other	Free	20%
85.04	Electrical transformers, static converters (for example, rectifiers) and inductors:		
8504.10	-Ballasts for discharge lamps or tubes	10%	15%
8504.2	-Liquid dielectric transformers:		
8504.21	--- Having a power handling capacity not exceeding 650 kVA	10%	15%
8504.21	--Having a power handling capacity exceeding 650 kVA but not exceeding 10 000 kVA	10%	15%
8504.23	--Having a power handling capacity exceeding 10 000 kVA	10%	15%
8504.3	-Other transformers:		
8504.31	--Having a power handling capacity not exceeding 1 kVA	10%	15%
8504.32	--Having a power handling capacity exceeding 1 kVA but not exceeding 16 kVA	10%	15%
8504.33	--Having a power handling capacity exceeding 16 kVA but not exceeding 500 kVA	10%	15%
8504.34	--Having a power handling capacity exceeding 500 kVA	10%	15%
8504.40	-Static converters	10%	15%
8504.50	-Other inductors	5%	15%
8504.90	-Other	5%	15%
85.44	Insulated (including enamelled or anodised) wire, cable (including co-axial cable) and other insulated electric conductors, whether or not fitted with connectors; optical fibre cables, made up of individually sheathed fibres, whether or not assembled with electric conductors or fitted with connectors:		
8544.20	-Co-axial cable and other co-axial electric conductors:		
8544.20.15	--Cable, single-core, with a centre conductor of copper plated with silver or gold, of a length exceeding 400 m and a cross-sectional dimension not exceeding 4,5 mm, not sheathed in aluminium	Free	15%
8544.30	--Ignition wiring sets and other wiring sets of a kind used in vehicles, aircraft or ships	5%	15%
68.10	Articles of cement, of concrete or of artificial stone, whether or not reinforced:		
6810.9	Other articles:		
6810.91	--Prefabricated structural components for building or civil engineering	Free	10%

73.08	Structures (excluding prefabricated buildings of heading 94.06) and parts of structures (for example, bridges and bridge-sections, lock-gates, towers, lattice masts, roofs, roofing frame-works, doors and windows and their frames and thresholds for doors, shutters, balustrades, pillars and columns), of iron or steel; plates, rods, angles, shapes, sections, tubes and the like, prepared for use in structures, of iron or steel:		
7308.40	-Equipment for scaffolding, shuttering, propping or pit-propping:		
7308.40.90	--Other	Free	15%
7316.00	Anchors, grapnels and parts thereof, of iron or steel		
		Free	15%
84.12	Other engines and motors:		
8412.80	-Other:		
8412.80.10	--Generators for wind turbines	Free	15%
85.04	Electrical transformers, static converters (for example, rectifiers) and inductors:		
8504.3	-Other transformers:		
8504.40	-Static converters	Free	15%
8504.90	-Parts	5%	15%
Tariff classification/HS Code	Article Description	Applicable Rate of Duty	Bound Rate
Battery Energy Storage Value Chain			
38.01	Artificial graphite; colloidal or semi-colloidal graphite; preparations based on graphite or other carbon in the form of pastes, blocks, plates or other semi-manufactures:		
3801.10	- Artificial graphite:		
3801.10.10	-- Unmachined electrodes	Free	10%
3801.10.90	-- Other	Free	10%
3801.20	- Colloidal or semi-colloidal graphite	Free	10%
3801.30	- Carbonaceous pastes for electrodes and similar pastes for furnace Linings	Free	10%
3801.90	- Other	Free	10%
75.02	Unwrought nickel:		
7502.10	Nickel, not alloyed	Free	5%
7502.20	Nickel alloys	Free	5%
78.01	Unwrought lead:		
7801.10	- Refined lead	Free	5%
7801.9	- Other:		
7801.91	-- Containing by mass antimony as the principal other element	Free	5%
7801.99	-- Other	Free	5%
85.07	Electric accumulators, including separators therefor, whether or not rectangular (including square):		
8507.10	- Lead-acid, of a kind used for starting piston engines:		
8507.10.1	-- With dimensions not exceeding 185 mm (length) x 125 mm (width) x 195 mm (height):		
8507.10.11	--- Used	5%	30%
8507.10.19	--- Other	5%	30%
8507.10.9	-- Other:		
8507.20	- Other lead-acid accumulators	Free	15%
8507.30	Nickel-cadmium	Free	15%

8507.50	Nickel-metal hydride	Free	15%
8507.60	Lithium-ion	Free	15%
8507.80	Other accumulators	Free	15%
8507.90	Parts	Free	15%
28.25	Hydrazine and hydroxylamine and their inorganic salts; other inorganic bases; other metal oxides, hydroxides and peroxides:		
2825.30	- Vanadium oxides and hydroxides	Free	10%
39.20	Other plates, sheets, film, foil and strip, of plastics, non-cellular and not reinforced, laminated, supported or similarly combined with other materials:		
3920.10	- Of polymers of ethylene:		
3920.10.10	-- Printed	10%	20%
3920.10.90	-- Other	10%	20%
7402.00	Unrefined copper; copper anodes for electrolytic refining	Free	5%
84.15	Air conditioning machines, comprising a motor-driven fan and elements for changing the temperature and humidity, including those machines in which the humidity cannot be separately regulated:		
8415.90	- Parts:		
8415.90.90	-- Other	Free	15%
85.07	Electric accumulators, including separators therefor, whether or not rectangular (including square):		
8507.10	- Lead-acid, of a kind used for starting piston engines:		
8507.10.1	-- With dimensions not exceeding 185 mm (length) x 125 mm (width) x 195 mm (height):		
8507.10.11	--- Used	5%	30%
8507.10.19	--- Other	5%	30%
8507.10.9	-- Other:		
8507.20	- Other lead-acid accumulators	Free	15%
8507.60	- Lithium-ion	Free	15%
8507.80	- Other accumulators	Free	15%

BOARD NOTICES • RAADSKENNISGEWINGS

BOARD NOTICE 777 OF 2025**public works
& infrastructure**Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

The Honourable Minister of Public Works and Infrastructure, has in terms of Section 10 (2) of the Agrément South Africa (ASA) Act, 2015 (No. 11 of 2015), appointed the new Accounting Authority (the Board) for Agrément South Africa, a Schedule 3A public entity of the Department of Public Works and Infrastructure. The incumbents are appointed for a three-year term commencing from 21 May 2024 and concluding on 20 May 2027. The 11 persons that have been appointed are listed as follows:

- i. Dr Bongani Blessing Mabizela
- ii. Dr Lindelani Bladwin Matshidze
- iii. Dr Nkgomeleng Julia Petla
- iv. Mr Andries Cornelius Duplessis
- v. Mr Kulani Mayayise
- vi. Mr Paul Francis Philip Heeger
- vii. Mr Phumulani T Maseko
- viii. Ms Buhle Tonise
- ix. Ms Glory Zanele Nkosi
- x. Ms Keletso Lesego Lefothane
- xi. Ms Ursula Nomfuneko Ntsubane

Mr. Dean Macpherson, MP
Minister of Public Works and Infrastructure

12/2/2025

Printed by and obtainable from the Government Printer, Bosman Street, Private Bag X85, Pretoria, 0001
Contact Centre Tel: 012-748 6200. eMail: info.egazette@gpw.gov.za
Publications: Tel: (012) 748 6053, 748 6061, 748 6065



21 January 2025

PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT 4 OF 2013): REGULATIONS RELATING TO THE PROTECTION OF PERSONAL INFORMATION, 2021

The Information Regulator has, in accordance with section 113(3) of the Protection of Personal Information Act, 2013 (Act 4 of 2013), amended Regulations relating to the Protection of Personal Information Act: Regulations as per: **GG 42110, RG 10897, GoN 1383**, 14 Dec 2018, in the Schedule.

SCHEDULE

Amendment of Regulation 1

1. Regulation 1 of the Regulations is hereby amended by–

1.1. the insertion of the following definition before the definition

"complainant" means any person who lodges a complaint with the Information Regulator;

"complaint" means-

- (a) a matter reported to the Information Regulator in terms of section 74(1) and (2) of the Act;
- (b) a complaint referred to in section 76(1)(e) and 92(1) of the Act; and
- (c) a matter reported or referred to the Information Regulator in terms of other legislation that regulates the mandate of the Information Regulator.

1.2

"day" means a calendar day, unless the last day of a specified period happens to fall on a Sunday or on any public holiday, in which case the time shall be calculated exclusive of that Sunday or public holiday in accordance with section 4 of the Interpretation Act, 1957 (Act No. 33 of 1957);

1.3 Insertion of the following definitions before the definition of "signature"

"Office hours"

- (a) in respect of offices of the Information Regulator, means the hours between 08:00 and 16:00 on Monday to Friday, excluding public holidays; and
- (b) in respect of offices designated by the Information Regulator, means the hours during which the offices are operating;

"Relevant body/bodies" refers to any specified body or class of bodies, or any specified industry, profession, or vocation or class of industries, professions, or vocations that in the opinion of the Regulator which has sufficient representation

1.4 Insertion of the following definitions after the definition of "signature"

“**writing**” means writing as referred to in section 12 of the Electronic Communication and Transaction Act, 2022 (Act No. 25 of 2002)

Substitution of Regulation 2

2. Regulation 2 is hereby substituted in the Regulations for the following:

Objection to the processing of personal information

- 2.1 A data subject who wishes to object to the processing of personal information in terms of section 11(3)(a) of the Act, must submit the objection to a responsible party at any time during office hours of a responsible party and free of charge.
- 2.2 A data subject who wishes to object to the processing of personal information in terms of section 11(3)(b) of the Act, must submit the objection to a responsible party at any time during office hours of a responsible party and free of charge.
- 2.3 A data subject who wishes to object to the processing of personal information must do so on a form substantially similar to **Form 1**, free of charge and reasonably accessible to a data subject by hand, fax, post, email, SMS, or WhatsApp and or in any manner expedient to a data subject in terms of section 11(3)(a) of the Act;
- 2.4 A responsible party must, when collecting personal information of a data subject, notify the data subject, in terms of Section 18(1)(h)(iv) of the Act, of their right to object, as referred to in Section 11(3) of the Act.
- 2.5 If an objection to the processing of personal information of a data subject is made telephonically, such an objection shall be electronically recorded by a responsible party and upon request, be made available to the data subject in any manner, including the transcription thereof.

Substitution of Regulation 3

3. Regulation 3 is hereby substituted in the Regulations for the following:

Request for correction or deletion of personal information or destruction or deletion of record of personal information

- 3.1 A data subject has the right, in terms of section 24 of the Act, to request, where necessary, the correction, destruction, or deletion of his, her or its personal information.
- 3.2 A data subject, who wishes to request a correction or deletion of his, her, or its personal information, as provided for in section 24(1) (a) of the Act, has the right to request for correction or deletion of personal information at any time and free of charge, if the personal information is inaccurate, irrelevant, excessive, out of date, incomplete, misleading or obtained unlawfully.
- 3.3 A data subject, who wishes to request the destruction or deletion of a record of his, her, or its personal information, in terms of section 24(1) (b) of the Act, has the right to request the destruction or deletion of a record of his, her or its personal information at any time and free of charge, if a responsible party is no longer authorised to retain in terms of section 14 of the Act.
- 3.4 A request for a correction or deletion of personal information, as referred to in sub regulation 3.2 or a request for the destruction or deletion of a record of personal information, as referred to sub regulation 3.3 must be submitted to a responsible party on a form which is substantially similar to **Form 2** free of charge and reasonably accessible to a data subject by hand, fax, post, email, SMS, WhatsApp message or in any manner expedient to a data subject;
- 3.5 A request for a correction or deletion of personal information by telephonic means shall be recorded by a responsible party and such recording must, upon request, be made available to a data subject in any manner, including the transcription thereof which shall be free of charge.
- 3.6 A responsible party must, within thirty (30) days of receipt of the outcome of the request referred to in sub regulation 3.2 or 3.3, notify a data subject, in writing, of the action taken as a result of the request.

Amendment of Regulation 4

4. The heading of Regulation 4 is hereby substituted for the following:

Additional duties and responsibilities of Information Officer

- 4.1 Sub regulation 4(1)(c) of the Regulations is hereby deleted
- 4.2 by inserting the words and “continually improved” at the end in Sub Regulation 4(1) (a).
- 4.3 Sub Regulation 4 (2) of the 2018 POPIA Regulations is hereby deleted.

Amendment of Regulation 5

5. Regulation 5 of the Regulations is hereby amended by-
- 5.1. the substitution of the words “private or public body” for “relevant body/bodies”.
- 5.2. amending **Form 3** of the Regulations.

Substitution of Regulation 6

6. Regulation 6 of the Regulations is hereby substituted for the following regulations:

“Request for a data subject's consent to process personal information for direct marketing through unsolicited electronic communication.

- 6.1. A responsible party who wishes to process the personal information of a data subject for the purposes of direct marketing through unsolicited electronic communication must in terms of section 69(2) of the Act obtain written consent from a data subject on a form substantially similar to **Form 4** or in any manner that may be expedient, free of charge and reasonably accessible to a data subject, including-

- 6.1.1. email;
- 6.1.2. telephonically;
- 6.1.3. SMS or WhatsApp;

- 6.1.4. facsimile;
- 6.1.5. automated calling machine.

6.2. A request for a data subject's consent to the processing of his, her, or its personal information as referred to in sub-regulation 6.1 above by telephonic means must be electronically recorded by a responsible party and such recording must, upon request, be made available to a data subject in any manner, including the transcription thereof which must be free of charge.

6.3. A request for a data subject's consent to the processing of his, her, or its personal information as referred to in sub regulation 6.1 by an automated calling machine must be electronically recorded by the responsible party and such recording must, upon request, must be made available to a data subject in any manner, including the transcription thereof which must be free of charge.

6.4. For the purposes of direct marketing through unsolicited electronic communications, opt-out shall not constitute consent as referred to in section 69 (2) of the Act.

Amendment of Regulation 7

7. Regulation 7 of the Regulations is hereby amended by insertion of Regulation 7.3 to 7.18

7.1. The following persons may lodge a complaint-

- 7.1.1. A data subject whose personal information has been interfered with in terms of section 73 of the Act;
- 7.1.2. Any person acting on behalf of a data subject whose personal information has been interfered with, as referred to in section 73 of the Act;
- 7.1.3. Any person with a sufficient personal interest in the subject matter of the complaint referred to in section 73 of the Act;
- 7.1.4. A responsible party or data subject who is aggrieved by the determination of an adjudicator in terms of section 63(3) of the Act; or

- 7.1.5. Any person acting in the public interest.
- 7.2. Subject to Regulation 7.10 a complaint submitted to the Regulator must be in writing by completing-
 - 7.2.1. an online complaint **Form 5** available on the website of the Regulator; or
 - 7.2.2. the complaint form, **Form 5** which shall be made available at the offices of the Regulator during office hours and any office designated by the Regulator.
- 7.3. The Regulator will assist any person who wishes to make a complaint, to reduce that complaint to writing.
 - 7.3.1. Should a complainant require assistance in a language other than English, the Regulator will strive to provide a person competent in the language of the complainant to assist to reduce the complaint to writing.
 - 7.3.1.1. A complaint may be submitted at-
 - 7.3.1.2. The offices of the Regulator during office hours,
 - 7.3.1.3. any other office designated by the Regulator as a place where complaints may be lodged.
- 7.4. The office designated by the Regulator in terms of sub-regulation 7.3.1.1.3 shall transfer the complaint to the Regulator within 14 days of receipt of the complaint.
- 7.5. A complaint may also be submitted to the Regulator in the following manner:
 - 7.5.1. by fax;
 - 7.5.2. by post;
 - 7.5.3. by courier, at the Regulator's physical address; or
 - 7.5.4. by email to a designated email address.

7.6. The Regulator shall acknowledge receipt of the complaint and provide the complainant with the reference number within fourteen (14) days after receipt thereof.

7.7. A complaint form referred to in sections 74(1) and (2) of the Act shall contain the following information-

- 7.7.1. name(s) and surname/ registered name of a complainant;
- 7.7.2. unique identifier/identity number/ company registration number of a complainant, if required;
- 7.7.3. address of a complainant;
- 7.7.4. the telephone and facsimile numbers of a complainant and e-mail address, if available;
- 7.7.5. reasons for a complaint;
- 7.7.6. name(s) and surname of a responsible party / registered name of a responsible party;
- 7.7.7. address of a responsible party;
- 7.7.8. the telephone and facsimile numbers of a responsible party and e-mail address, if available.

7.8. A complaint form referred to in section 74(2) of the Act shall contain the following information:

- 7.8.1. If a complaint is regarding the determination of an adjudicator, the name(s) and surname of the adjudicator; and
- 7.8.2. Any other information that identifies the adjudicator.

7.9. A complaint may also contain any other relevant additional information about the incident or matter concerned, which may include:-

- 7.9.1. the place and date of the occurrence;
- 7.9.2. particulars of the Information Officer concerned, if known;
- 7.9.3. the names and addresses of any person who could provide information relevant to the complaint, if known; and
- 7.9.4. any other relevant information or documents that may be used during the investigation.

7.10. If a complaint lodged with the Regulator contains any personal information which is protected in terms of the Protected Disclosures Act, 2000 (Act No. 26 of 2000) (PDA), the identity of the complainant will be protected.

7.11. In the event the complainant wishes his, her or its identity not to be disclosed, valid reasons must be submitted together with the complaint. The Regulator will consider the reasons and inform the complainant of its decision as to whether it accepts or rejects the request for non-disclosure of the complainant's identity. The complainant will then be able to either withdraw or proceed with the complaint on this basis.

7.12. A staff member, duly designated by the Regulator, must render the necessary assistance, free of charge, to enable any person to comply with this Regulation.

Amendment of Regulation 12

Regulation 12 is hereby amended by-

“Deletion of Form 17, 18 and 19”.

Insertion of new Regulation 13

8. Administrative Fines

9.1 The responsible party served with an infringement notice, in terms of section 109(1) of the Act, and who is unable to pay the administrative fine in a lump sum, may make arrangements with the Regulator to pay the administrative fine in instalments on a case-by-case basis.

9.2 **When determining an appropriate payment period, the Regulator must consider the following factors:**

9.2.1. The financial circumstances of the responsible party; and

- 9.2.2. Any other relevant compelling reasons that may directly or indirectly impact on the responsible party's affordability.

10. Transitional provisions

Anything done under a provision of the Regulations relating to the Protection of Personal Information Act: Regulations: **GG 42110, RG 10897, GoN 1383**, 14 Dec 2018 and which could have been done under a provision of these Regulations, is regarded as having been done under the later provision.

11. Short title

These Regulations shall be called the amendment to Regulations relating to the Protection of Personal Information, 2018 and shall commence on a date to be determined by the Regulator by proclamation in the Government Gazette.

FORM 1

OBJECTION TO THE PROCESSING OF PERSONAL INFORMATION IN TERMS OF SECTION 11(3) OF THE PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT NO. 4 OF 2013)

REGULATIONS RELATING TO THE PROTECTION OF PERSONAL INFORMATION, 2021 [Regulation 2]

Note:

1. If the space provided for in this Form is inadequate, submit information as an Annexure to this Form.
2. Complete as is applicable.

A	DETAILS OF DATA SUBJECT
Name(s) and surname/ registered name of data subject:	
Postal or business address:	
	Code ()
Contact number(s):	
Fax number / E-mail address:	
B	DETAILS OF RESPONSIBLE PARTY
Name(s) and surname/ Registered name of responsible party:	
Postal or business address:	
	Code ()
Contact number(s):	
Fax number/ E-mail address:	
C	REASONS FOR OBJECTION IN TERMS OF SECTION 11(3)(a) (Please provide detailed reasons for the objection)

Signed at this day of20.....

Signature of data subject/designated person

FORM 2

**REQUEST FOR CORRECTION OR DELETION OF PERSONAL INFORMATION OR
DESTROYING OR DELETION OF RECORD OF PERSONAL INFORMATION IN TERMS
OF SECTION 24(1) OF THE PROTECTION OF PERSONAL INFORMATION ACT, 2013
(ACT NO. 4 OF 2013)**

**REGULATIONS RELATING TO THE PROTECTION OF PERSONAL INFORMATION,
2021
[Regulation 3]**

Note:

1. *Affidavits or other documentary evidence as applicable in support of the request may be attached.*
2. *If the space provided for in this Form is inadequate, submit information as an Annexure to this Form and sign each page.*
3. *Complete as is applicable.*

Mark the appropriate box with an "x".

Request for:

☐ a) Correction or deletion of personal ☐ information about the data subject which is in possession or under the control of the responsible party.

Please select applicable reasons for the selected request:

- | | |
|-------------------------|--------------------------|
| (a) Inaccurate | <input type="checkbox"/> |
| (b) Irrelevant | <input type="checkbox"/> |
| (c) Excessive | <input type="checkbox"/> |
| (d) Out of Date | <input type="checkbox"/> |
| (e) Incomplete | <input type="checkbox"/> |
| (f) Misleading | <input type="checkbox"/> |
| (g) Obtained unlawfully | <input type="checkbox"/> |

- b) Destruction ☐ or deletion ☐ of a record of personal information about the data subject which is in the possession or under the control of the responsible party who is no longer authorised to retain the record of information.

A	DETAILS OF THE DATA SUBJECT
Name(s) and surname / registered name of data subject:	
Postal or business address:	
	Code ()
Contact number(s):	
Fax number/E-mail address:	
B	DETAILS OF RESPONSIBLE PARTY
Name(s) and surname / registered name of responsible party:	
Postal or business address:	
	Code ()
Contact number(s):	
Fax number/ E-mail address:	
C	PERSONAL INFORMATION TO BE CORRECTED/DESTROYED/DELETED
	<i>(Please specify the personal information required to be corrected / destroyed / deleted)</i>
D	EXPLANATION FOR THE SELECTED REASON FOR A REQUEST
	<i>(Please provide detail explanation for the selected reasons for the request for correction or deletion of personal information which is in possession or under the control of the responsible party)</i>

Signed at this day of20.....

.....
Signature of data subject/ designated person

FORM 3

APPLICATION FOR THE ISSUE OF A CODE OF CONDUCT IN TERMS OF SECTION 61(1)(b) OF THE PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT NO. 4 OF 2013)

REGULATIONS RELATING TO THE PROTECTION OF PERSONAL INFORMATION, 2021

[Regulation 5]

A	DETAILS OF THE RELEVANT BODY /BODIES
Name of the relevant body/bodies	
List the class of body or any industry size, profession, or vocation, you represent: <i>(Attach proof of representation)</i>	
Total number of members of industry, or any class of bodies, profession or vocation:	
Proportion of representation (expressed as a percentage) in the industry, class of bodies, profession or vocation <i>(Attach proof of representation)</i> :	
Business address:	
	Code ()
Contact number(s):	
Fax number/ E-mail address:	
B	DETAILS OF PERSON WHO COMPLETES THIS FORM
Name(s) and surname of person completing this form:	

Signed at this day of20.....

.....
Signature of the person completing the form

FORM 4

**REQUEST FOR THE CONSENT OF A DATA SUBJECT FOR THE PROCESSING OF
PERSONAL INFORMATION FOR THE PURPOSE OF DIRECT MARKETING THROUGH
UNSOLICITED ELECTRONIC COMMUNICATION IN TERMS OF SECTION 69 (2) OF
THE ACT**

[Regulation 6]

PART A

TO:

(Name of data subject)

FROM:

Contact number(s):

Fax number:

E-mail address:

(Name, address and contact details of responsible party)

Specify goods or services to be marketed: _____

Full names and designation of person signing on behalf of responsible party:

.....
Signature of designated person

Date: _____

PART B

DATA SUBJECT'S CONSENT

I, _____ (*full names of data subject*) hereby:

☐

Give my consent.

To receive direct marketing by means of unsolicited electronic communication in respect of the goods or services to be marketed

SPECIFY METHOD OF PREFERRED COMMUNICATION:

FAX

☐

E - MAIL

☐

SMS

☐

OTHERS – Please specify:

Signed at this day of20.....

.....
Signature of data subject

FORM 5

COMPLAINT REGARDING INTERFERENCE WITH THE PROTECTION OF PERSONAL INFORMATION/COMPLAINT REGARDING DETERMINATION OF AN ADJUDICATOR IN TERMS OF SECTION 74 OF THE PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT NO. 4 OF 2013)

REGULATIONS RELATING TO THE PROTECTION OF PERSONAL INFORMATION, 2021 [Regulation 7]

Note:

1. *Affidavits or other documentary evidence as applicable in support of the request may be attached.*
2. *If the space provided for in this Form is inadequate, submit information as an Annexure to this Form and sign each page.*
3. *Complete as is applicable.*

Mark the appropriate box with an "x".

Complaint regarding:

☐

Alleged interference with the protection of personal information

☐

Determination of an adjudicator.

PART I	ALLEGED INTERFERENCE WITH THE PROTECTION OF THE PERSONAL INFORMATION IN TERMS OF SECTION 74(1) OF THE PROTECTION OF PERSONAL INFORMATION ACT, 2013 (Act No. 4 of 2013)
A	PARTICULARS OF COMPLAINANT
Name(s) and surname / registered name of data subject:	
Unique Identifier / Identity Number if required	
Address:	
	Code ()
Contact number(s):	
Fax number/ E-mail address :	

B	PARTICULARS OF RESPONSIBLE PARTY INTERFERING WITH PERSONAL INFORMATION
Name(s) and surname/ Registered name of responsible party:	
Address:	
	Code ()
Contact number(s):	
Fax number/ E-mail address:	
C	REASONS FOR COMPLAINT <i>(Please provide detailed reasons for the complaint)</i>
PART II	COMPLAINT REGARDING DETERMINATION OF ADJUDICATOR IN TERMS OF SECTION 74(2) OF THE PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT NO. 4 OF 2013)
A	PARTICULARS OF COMPLAINANT
Name(s) and surname/ registered name of data subject:	
Unique Identifier/ Identity Number if required :	
Address:	
	Code ()
Contact number(s):	

Fax number/ E-mail address:	
B	PARTICULARS OF ADJUDICATOR AND RESPONSIBLE PARTY
Name(s) and surname of adjudicator:	
Name(s) and surname of responsible party /registered name:	
Address:	
	Code ()
Contact number(s):	
Fax number/ E-mail address:	
C	REASONS FOR COMPLAINT <i>(Please provide detailed reasons for the grievance)</i>

Signed at this day of20.....

.....
Signature of data subject/ designated person